

**Foyers Bay Steering Group Meeting – Notes**

**Date: 8th April 2025**

**Meeting time: 7pm**

**Meeting location: The Hub, Lower Foyers**

 **Present:** Malcolm Stewart (MS) – Chair, Caroline Tucker (CT)

Craig Lightbody (CL), Vaughn Devlin (VD)

**Apologies:** Bob Main

1. **Welcome –** CT welcomed all to the meeting and noted apologies.
2. **Actions arising from previous steering group meeting**

CT noted that many of the actions from the previous meeting would fall under point 3. Other actions as follows:

**a) JL to liaise with Billy Mackenzie of BCC re hardcore for car park**

No update as JL not at meeting. **Action – CT to ask JL for an update.**

**Meeting confirmed with Norman 12.3.25 to discuss scope of works for potential causeway.**

Meeting had. Norman to put some thoughts together. **Action – CT to chase up.**

1. **Tasks requiring completion ahead of 2025 season**

CT ran through the tasks highlighted in the previous meeting:

**a) CT to order disabled parking sign from MacGregor’s.** Matt has done this. Will be delivered to Wildside once in stock.

**b) MS to purchase and arrange installation of life belt, ropes and oil spill kit.** Ordered and waiting for us at Gael Force. **Action – MS to collect and install.**

**c) CT to look at fire extinguishers.** Matt purchased from MacGregors. Will bring down to Foyers Bay once spill kit container is onsite.

**d) Welcome/ information signage.** CT shared the updated versions. Discussion had about commercial use, decision taken to add a line on both indicating commercial use is not permitted. **Action – CT to update then liaise with The Sign Centre to get signs made up.**

**e) Induction form.** CT shared updated induction form. Approved, and acknowledged that this would be reviewed regularly.

**f) Picnic tables.** CT updated that these have been ordered and now paid for.

**Action - CT to contact company to arrange delivery.**

**g) Booking system for floating moorings.** Following concerns raised at previous meeting, CT liaised with Calum in the comms team and new, more user-friendly system found and updated. CT shared this with the group and all agreed this is more suitable. MS queried whether there was a way to restrict number of individual bookings. CT will ask Calum to look into this, but pointed out that each booking is reviewed by a staff member prior to confirmation, so any concerns will be addressed at this point. **Action – on review of point raised by MS, confirm purchase of booking system.**

**h) Electricity connection –** CT completed registration process. Now waiting to hear from SSE. Connection may take up to 12 weeks.

**i) Shrubs.** CT completed an application to the Simpsons Garden Centre community Grant, closing dates was 31st March. Not heard back yet, but will update group if successful. Discussion had on other options for sourcing shrubs. **Action – CT to look at what may be available through The Woodland Trust.**

**j) Slipway markers. Action - MS to install by the end of the month.**

**k) Hire of portable toilet.** Confirmed with Nixon, Toilet now onsite.

**l) Welfare unit/ container.** CT updated that she had looked for second hand options but had so far been unsuccessful. Team agreed that all should keep an eye out for something suitable.

**Action – review again at next meeting.**

**Approval of minutes -** Notes of previous meeting approved.

**Action – CT to circulate to Board and add to project page on website.**

**4. Litter pick**

CT confirmed that this was on track to take place this weekend – skip booked with Finnies to arrive on Friday, litter pickers and bin bags to be taken to Foyers Bay from Wildside.

CT to ask Neil Farnham to facilitate this event.

**Action - CT to ask Comms to publicise.**

**5. Open Event, 3rd May**

* Discussion had on format for this event. Decision taken to keep it low-key, invite Foyers Bay members, community and stakeholders (including SSE, Scottish Canals and Highland Council) to see what has been achieved and discuss next steps.
* Refreshments will be offered – tea, coffee, biscuits, cake. MS to provide generator to power urn for hot water. CT to source SFCT gazebo and a couple of tables.
* MS to provide boat trips from the Bay.
* Discussion had on frequently asked questions – CT to draw up a crib-sheet so that team are consistent in answers provided.
* Provide a suggestion box and paper/ pens for attendees to share their ideas.
* CT to work with comms team to publicise event.

**5. AOB**

* CT updated the group that she had received an email from the new owners of Colin Evans’ house, asking if the Foyers Bay team would be interested in any of his boats. Discussion had about practicalities of this – don't really want to clutter the compound up with broken boats, but there may be something that could be taken on as a community project.

**Action – CT to respond and arrange a visit.**

* MS suggested that the old black float blocks could be used to mark out boat storage bays. Group agreed that this would be a good use for them. **Action – MS to sort.**

**6. Date of next meeting**

Discussed – communicate via email with prep for 3rd May. Meeting can be arranged after event.

**Meeting closed 8.20pm**